**SECTION 1**

**Questions 1-7**

Complete the form.

Write **NO MORE THAN TWO WORDS OR A NUMBER** for each answer.

**Client Details**

**Name**: ***Andrew Peterson****(Example)*

**Educational** **Qualification**: Degree in **1**…………….

**Previous** **Job**: **2**…………….

**Hobbies**: **3**…………….

**Main** **Skills**: **4**…………….

**Expected** **Salary** ($): **5**…………….

**Can** **start:** **6**…………….

**Other** **languages:** **7**…………….

**Questions 8-10**

*Choose****THREE****letters from the list,****A-G****.*

Which **THREE** qualities do employers most value in their staff?

**A**   Problem-solving skills

**B**   Diligence

**C**  Experience

**D**   Flexible hours

**E**   Independent thinking

**F**   Good personality

**G**   Qualifications

**SECTION 2**

**Questions 11 – 15**

Answer the questions.

Write **ONE WORD ONLY** for each answer.

**11**   What does the centre provide first?

**12**   What is important to control?

**13**   What will be used to assess member’s fitness level?

**14**   How often is the exercise schedule reviewed?

**15**   How many exercise programs are available?

**Questions 16-20**

*Write the correct letter,****A-G****, next to the questions.*

**Which place is best for**

**A**    jogging machines

**B**     Yoga studio

**C**     Weight units

**D**     Front-desk area

**E**     Squash courts

**F**    Shower blocks

**G**     Swimming pool

**16**   developing confidence?

**17**   reducing stress?

**18**   building fitness?

**19**   meeting others?

**20**   finding information?

**SECTION 3**

**Questions 21 – 25**

Choose the correct letter, **A**, **B**, or **C**.

**21**   The position needs someone good at

**A**   Computers.

**B**   Dealing with people.

**C**   Arts.

**22**   The directors will select someone from the faculty of

**A**   Arts.

**B**   Computing.

**C**   Business.

**23**   The position will require the person to

**A**   Work long hours.

**B**   Train others.

**C**   Do weekend work.

**24**   The position will come with a

**A**   Car.

**B**   Parking space.

**C**   Much better salary.

**25**   The best aspect of the job is it

**A**   Gives more responsibility.

**B**   Comes with a private office.

**C**   Is a step to higher positions

**Questions 26-30**

Complete the table.

Write **NO MORE THAN TWO WORDS OR A NUMBER** for each answer.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Candidates** | | | |
| **Steven** | **Abdul** | **Lek** | **Oscar** | |
| **Years of Experience** | **26**…………… | 7 | 8 | 12 | |
| **Qualification** | MBA | **27**…………… | degree | Certificates | |
| **Possible Concerns** | **28**…………… | limited English | **29**…………… | **30**…………… | |

**SECTION 4**

**Questions 31-33**

Choose the correct letter, **A**, **B**, or **C**.

**31**   Caves are

**A**   Often ignored.

**B**  Mostly in remote areas.

**C**   Often difficult to explore.

**32**   People who explore caves

**A**   Mostly need to know about cartography

**B**   Enjoy overcoming the difficulties.

**C**   Usually know about cave sciences.

**33**   China has

**A**   Probably the most undiscovered caves.

**B**   A growing number of cave explorers.

**C**   Some of the best documented caves.

**Questions 34-40**

Complete the table and notes.

Write **NO MORE THAN TWO WORDS OR A NUMBER**for each answer.

**Three Main Reasons for Cave Formation**

|  |  |  |
| --- | --- | --- |
| **Dissolution** | **Volcanic Lava Tubes** | **Action of Waves** |
| mainly involves **34**…………… | topmost surface cools down and **35**…………… hotter lava continue to flow beneath | waves pound in to cliffs then erode into **36** ……………or less rigid rocks. |
| Limestone caves | often have formations made of **37**…………… carbonate  e.g. stalactites, stalagmites, and **38** | |
| e.g.  Lechuguilla | finally revealed in **39**……………  interestingly, formed from the **40**…………… | |